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Alternative Reference N°	Revision	Version
137-FORM-AanvrEN	1.6	7.0
Information Security Classification	Revision Status	
Restricted	Approved For Use	

Aanvraagformulier_Analyses_EN

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Liesel Sneyers

Approval information for current revision*		
Name	Outcome	Date
Liesel Sneyers (Process Owner)	Approved	2019-11-25

Change log*				
Revision	Version	Status	Date	Description of change
1.6	7.0	Approved For Use	2019-11-25	versie nummers aangepast in footer
1.5	6.0	Approved For Use	2019-11-25	aanpassing versienummer in footer
1.4	5.0	Approved For Use	2018-12-12	Wijziging labo's/analyses
1.3	4.0	Approved For Use	2018-11-14	Automatic revision with correction to Alt.Ref.Nr., no changes to the content.
1.2	3.0	Approved For Use	2018-09-14	Automatic revision with layout modifications, no changes to the content.
1.1	2.0	Approved For Use	2017-06-26	N/A
1.0	1.0	Approved For Use	2017-06-20	N/A

*This automatically generated cover page shows references and workflow status information as were available in the Alexandria document management system on 2019-11-26. Please refer to Alexandria for current and complete metadata, or to the document contents and/or author for additional information.

1. General customer information				
A. Name of the company*:			B. TVA number*:	
Firm name			TVA number	
C. Reporting address			D. Invoicing address	
Street+ number*:	Street + number		Street + number	
Postal code + town*:	Postal code + town		Postal code+ town	
Country*:	Country		Country	
E. Info contact person				
Name + first name*:	Name and First name			
Telephone number*:	Telephone number	Email*:	Email	
2. General information				
F. Purchase order*:	Purchase order number		G. Order reference	Order reference
H. Sample ID	1.	...	I. Description:	1.
	2.	...		2.
	3.	...		3.
	4.	...		4.
	5.	...		5.
	6.	...		6.
	7.	...		7.
	8.	...		8.
	9.	...		9.
	10.	...		10.
J.* Reference Time: OR Reference Period:	Date (yyyy-mm-dd): <i>yyyy-mm-dd</i> Hour (hh:mm): <i>hh:mm</i>			
	Start date: <i>yyyy-mm-dd</i> Starttime: <i>hh:mm</i>		End date: <i>yyyy-mm-dd</i> End time: <i>hh:mm</i>	
K. Analysis*:	Gross Alpha/beta		Alpha Spectrometry	
	Liquid Scintillation Counting		Radium/Radon (Emanation)	
	<input type="checkbox"/> Gross Alpha	<input type="checkbox"/> U <input type="checkbox"/> Th <input type="checkbox"/> Others	<input type="checkbox"/> H-3 <input type="checkbox"/> Sr-89	<input type="checkbox"/> Ra-226
	<input type="checkbox"/> Gross Beta	<input type="checkbox"/> Pu <input type="checkbox"/> Po-210 ...	<input type="checkbox"/> C-14 <input type="checkbox"/> Sr-90	<input type="checkbox"/> Rn-222
<input type="checkbox"/> Residual Beta	<input type="checkbox"/> Am <input type="checkbox"/> Cf <input type="checkbox"/> Np <input type="checkbox"/> Cm	<input type="checkbox"/> Rn-222 <input type="checkbox"/> Others <input type="checkbox"/> Ra-226 ... <input type="checkbox"/> Pb-210		
Gamma-ray spectrometry			Analysis packs (reference see price list)	Other analyses (specify)
<input type="checkbox"/> Cs-134 <input type="checkbox"/> Cs-137 <input type="checkbox"/> I-131			PAK000X	...
<input type="checkbox"/> Others: ...				
L. Reporting units	<input type="checkbox"/> Bq/kg <input type="checkbox"/> Bq/L <input type="checkbox"/> Bq/sample <input type="checkbox"/> Others			
	<input type="checkbox"/> mBq/kg <input type="checkbox"/> mBq/L <input type="checkbox"/> mBq/sample			
M. Remarks:				
N. Signature + Date (1)*:				Page* of

* Mandatory Field: must be filled in.

(1) By signing the Client expressly declares to have read, understood and accepted the general terms and conditions of sale and services of SCK•CEN.

Low Level Radioactivity Measurements (LRM)

SCK•CEN, Belgian Nuclear research center - Boeretang 200, BE-2400 Mol - ☎ +32 14 33 28 31

How to fill in this form:

All the fields indicated with an * are mandatory and need to be filled in.

If crucial information is missing on the Analysis Request Form, the laboratory may fail to register your request. In case information is lacking you will be contacted to obtain the information needed. This may lead to delays.

For reasons of readability we strongly advise to fill in the Analysis Request Form by electronic means.

If more than one form (sheet) is needed to register all samples of a single request (order) take care that all samples are correctly identified and that all mandatory information is given on each of the forms.

1. General Customer information

A. Name of the company: This is the name of the firm that should receive the results

B.TVA number: TVA number corresponding to the firm name

C. Reporting address: Street+number, postal code+town, country: the analysis report will be send to this address.

D. Invoicing address: Street, number, postal code+town, the invoice will be send to this address.

E. Information concerning contact person: Name and first name, telephone number and email of the person that will receive the results and who can provide additional information concerning the analysis request if needed.

2. General Order information

F. Purchase order number: (Mandatory) Number or reference to be used for invoicing purposes.

G. Order reference: (Optional): reference to the order that will be used in the analysis report. If no Order reference is given, the Purchase order number will be used.

H. Sample ID: (Mandatory) Unique sample identification (ID) code. These sample ID's are used in the report to refer to the sample. If an order consists of more than 10 samples, a second sheet (form) needs to be used. There is no need to repeat the information in the fields A – E when adding additional forms. Each sample of a request should be labeled with exactly the same sample ID as the one used in the analysis request form.

I. Description: Optional, information here is shown on the analysis report

J. Reference date or period: The value of the radioactivity on the report will be given at this specific date and time. This can for example the time of sampling or production of the sample. If the sample is gradually collected over a longer period (relative to the half-life of the radionuclides to be analyses) , the collection period needs to be specified with a start and end time. Remark that only one of the options: Reference time or reference period needs to be specified. The given date is valid for all the samples in this order, unless specified otherwise in the remarks section (M)

K. Analyses: (Mandatory) Check the radionuclides (according to the technique to use if multiple options are possible) for which the radioactivity needs to be determined. If this selection is not clear (e.g. multiple options seem to be possible), please contact the laboratory to help you choosing the most appropriate analyses. For the analysis packs, please consult our pricelist in the « Analysis packs » section. All checked nuclides and analysis specified are valid for all samples in the order (or sheet), unless otherwise specified in the « remarks » section.

L. Reporting unit: (Optional) Check the check fields to specify the reporting unit to be used for the reporting. This choice is valid for all samples in the order unless otherwise specified in the remarks section. If no choice is made here, the lab will choose a reporting unit.

M. remarks : (Optional) to communicate additional information for example:

- The need for an export certificate (additional to the analysis report)
- Mention the presence of radionuclides known to be in the sample (also those that are not subject of the analysis), please indicate which ones and if possible an indication of the activity.

N. Signature and date: The client signs for the correctness of the information given and declares to have read, understood and accepted the general terms and conditions of sale and services of SCK•CEN.

Page(s): Please indicate how many pages this order contains e.g. when two sheets are used the sheets should be numbered as: "1 of 2" and "2 of 2" respectively.